



Communities,
Cultural Affairs and Labour

Sport & Recreation

Community Recreation Support Program

2008-2009

June 2008

Community Recreation Support Program



It is important that we continue to work together to meet the recreational needs of Islanders and encourage activities which promote health, wellness and community spirit.

I am pleased that progress is being made in this regard through the Community Recreation Support Program and the work of staff in the Department of Communities, Cultural Affairs and Labour.

I look forward to assisting you in any way I can.

Carolyn Bertram, *Minister*
Communities, Cultural Affairs and Labour

The Community Recreation Support Program is designed to provide opportunities for citizens to become physically active. With your support, the Sport and Recreation Division hopes to have Islanders among the most physically active citizens in Canada. Through focussing on the many benefits of recreation, collectively we can promote a lifestyle that will enhance the quality of life of Islanders. The following marketing messages support this initiative:

- Recreation and physical activity are essential to personal health – a key determinant of health status.
- Recreation is key to balanced human development – helping Canadians reach their potential.
- Recreation and parks are essential to quality of life.
- Recreation reduces self-destructive and anti-social behaviour.
- Recreation and parks build strong families and healthy communities.
- Pay now or pay more later! Recreation reduces health care, social service and police/justice costs.
- Recreation and parks are significant economic generators in your community.
- Parks, open spaces and natural areas are essential to ecological survival.

The Sport and Recreation Division is interested in working with communities and organizations by providing both funding and professional assistance in an attempt to help Islanders understand the importance of including physical activity in their daily routines. To encourage Islanders to become more physically active, this division provides grants in the following areas: Arena Support, Leadership, Physical Activity Projects and Facility Development

The objectives of the grants are as follows:

1. to enable Islanders to become more aware of the importance and benefits of physical activity in their lifestyles;
2. to support facilities which are a major provider of physical activity opportunities for Islanders;
3. to encourage and support leadership development (volunteer, staff and organizations); and
4. to support initiatives or projects that promote the physical activity concept.

Section 1 – Arena Support

Purpose

To support the operations of existing community arenas that provide programs and services that will increase the physical activity levels within communities.

Eligibility Requirements

To be eligible for the Arena Support Grant:

- communities must be a good standing member with Recreation PEI. Membership information is available by calling (902) 892-6445 or 368-4789;
- at least one member must attend a conference sponsored by Recreation PEI, during the current fiscal year and
- arenas are required to have a minimum of one staff certified as a Level One Operator through the Maritime Arena Institute Program (or equivalent). Please contact your regional field officer for course details.

Support Opportunities

1. Communities with a population of less than 5,000 and having an artificial ice arena are eligible for an annual operations grant of **\$10,000**.
2. Communities with a population of less than 5,000 and having an indoor natural ice arena are eligible for an annual operations grant on a 50/50 cost-sharing basis to a maximum of **\$6,000**.

Application Process

To apply for any of the above grants, please complete the **Arena Support** Application Form. The **Requirements** section requests a copy of the most recent financial statement for your arena operation.



Communities,
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Community Recreation Support Program
Section 1 – Arena Support
2008-2009

Department: Communities, Cultural Affairs and Labour
Division: Sport and Recreation
Minister: Honourable Carolyn Bertram
Director: John Morrison

PO Box 2000, Charlottetown, PE C1A 7N8
Phone: (902) 368-4789
Fax: (902) 368-4663
Email: jwmorris@gov.pe.ca

1.	Municipality:		
	Chairperson/mayor:		
	Address:		
	Postal code:	Tel (w):	Tel (h):
2.	Councillor for recreation		Administrator
	Name:		Name:
	Address:		Address:
	Tel:		Tel:
3.	Name of arena:		Manager's name:
	Support opportunities (<i>please check one</i>) * Artificial ice in a community with a population less than 5,000 <input type="checkbox"/> * Indoor natural ice in a community with a population less than 5,000 <input type="checkbox"/>		
4.	Requirements (all applications must include)		
	a) A copy of the most recent financial statement		
	b) Name of staff with Level 1 certification:		Year of certification:
5.	Signature of municipal officials		
	_____	_____	_____
	Name	Position	Date
_____	_____	_____	
Name	Position	Date	

Please submit form to the Regional Coordinator (see below) or go to www.gov.pe.ca/go/crsp

Marguerite Arsenault – Eastern
Tel: (902) 687-7041, (902) 838-0634
Fax: (902) 687-7091
mkarsenault@gov.pe.ca
Access PEI - Souris
PO Box 550, Souris, PE C0A 2B0

Francois Caron – Central
Tel: (902) 432-2706
Fax: (902) 888-8023
frcaron@gov.pe.ca
Access PEI
PO Box 2063, Summerside, PE C1N 5L2

Jo-anne Wallace – Western
Tel: (902) 859-8861
Fax: (902) 859-8709
jwallace@gov.pe.ca
Access PEI - O'Leary
PO Box 8, O'Leary, PE C0B 1V0

Section 2 – Leadership

Purpose

To provide recreational leadership in communities and/or geographic regions to:

- educate the citizens in the area of the benefits of recreation and physical activity;
- become a champion in providing or enabling physical activity initiatives in the area;
- advise elected officials, staff, volunteers and organizations of new recreational reports and findings; and
- promote the value and importance of being physically active.

Eligibility Requirements

To be eligible for the Leadership Grant, Part A, Professional Leadership, (see at right) communities must:

- be a good-standing member with Recreation PEI. Membership information is available by calling (902) 892-6445 and 368-4789; and
- employ a recreation director who has a degree or diploma in recreation, a diploma or degree in a related field with sufficient course work in recreation, or a commitment to complete the required course work to obtain a degree or diploma.

Support Opportunities

- **Professional Leadership**

1. Communities who employ a full-time recreation director whose focus is to provide physical activity opportunities for the citizens are eligible to receive an annual grant.

New Applicants: eligible to receive a maximum of \$6,000

Current Recipients: an amount equal to the current level you received in the previous year.

- **B. Training and Development**

1. Communities and organizations will be eligible to apply for financial assistance to attend workshops and to increase the general recreational knowledge and skill of elected officials, staff and volunteers.

Application Process

To apply for any of the above-mentioned grants, communities must complete the **Leadership Application Form**.

Applications will be processed on a first-come, first-served basis. Funding is limited to budget allocation.



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Community Recreation Support Program
Section 2 – Leadership
2008-2009

Department: Communities, Cultural Affairs and Labour
Division: Sport and Recreation
Minister: Honourable Carolyn Bertram
Director: John Morrison

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Phone: (902) 368-4789
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Email: jwmorris@gov.pe.ca

1.	Municipality:		
	Chairperson/mayor:		
	Address:		
	Postal code:	Tel (w):	Tel (h):

2.	Councillor for recreation	Administrator
	Name:	Name:
	Address:	Address:
	Tel:	Tel:

3.	Recreation director's name:	
	Qualifications:	Institution obtained from:
	Degree:	Diploma:
	Support opportunities (<i>please check which apply</i>)	
	* Full time Recreation Director <input type="checkbox"/> * Training or Development <input type="checkbox"/> Note: please submit a letter of request along with a detailed description and costs of the training and development opportunity to your Regional Coordinator (see below)	

4.	Member of Recreation PEI: Yes <input type="checkbox"/> No <input type="checkbox"/>
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5.	Signature of municipal officials		
	_____	_____	_____
	Name	Position	Date
	_____	_____	_____
	Name	Position	Date

Please submit form to the Regional Coordinator (see below) or go to www.gov.pe.ca/go/crsp

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Section 3 – Physical Activity Projects

Purpose

This program is designed to support communities that:

- encourage and develop initiatives that will increase the physical activity of their citizens;
- develop projects that will increase the awareness and provide education on the importance of physical activity for their citizens; and
- develop new or expand on previous projects with the intent of raising physical activity levels.

Support Opportunities

Financial contribution will be allocated based on the impact, range, duration and benefits derived from such a project. Preference will be given to those projects that demonstrate increased opportunities for citizens to become more physically active. A contribution of up to \$500 will be provided for approved projects.

Application Process

To apply for a project grant, communities must complete the **Projects Application Form**.

Applications will be reviewed on a first-come, first-served basis. Funding is limited to budget allocations.



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Community Recreation Support Program
Section 3 – Physical Activity Projects
2008-2009

Department: Communities, Cultural Affairs and Labour
Division: Sport and Recreation
Minister: Honourable Carolyn Bertram
Director: John Morrison

PO Box 2000, Charlottetown, PE C1A 7N8
Phone: (902) 368-4789
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1.	Municipality/Organization:		
	Chairperson/mayor/president:		
	Address:		
	Postal code:	Tel (w):	Tel (h):
2.	Project title:		
	Location:		
	Contact person:		
	Tel (w):	Tel (h):	
3.	Type of Project		4. Total Amount of Project
	<input type="checkbox"/> Education and awareness project <input type="checkbox"/> Recreation event <input type="checkbox"/> New or expanded physical activity program		
5.	Amount of request:	Approval of Regional Coordinator: Signature _____	
6.	Requirements (please include the following)		
	Include a detailed description of the project (no more than two pages) including the the target group and the estimated number of benefactors, a breakdown of costs, including any other funding partners and an indication on how this project will impact on activity levels in your region		
7.	Signature of municipal officials		
	_____	_____	_____
	Name	Position	Date
_____	_____	_____	
Name	Position	Date	

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Section 4 – Facility Development

Purpose:

This program is designed to assist communities with addressing facility deficiencies through the planning, construction, renovation and conservation of facilities for public recreation purposes.

Support Opportunities:

1. **Major New Facility Construction/Major Upgrades (Project cost more than \$5,000)**
 - 25% of costs to a maximum of \$50,000
2. **Minor New Facility Construction/Upgrades (Projects cost less than \$5,000)**
 - 50% of costs to a maximum of \$2,500
4. **Facility Design Plans**
 - 50% of costs to a maximum of \$2,500

Application Process:

To apply for the above grants, communities must complete the **Facility Development** Application Form.

Applications must include all sources of revenue.

Applications will be processed on a first-come, first-served basis. Funding is limited to budget allocations.



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Community Recreation Support Program
Section 4 – Facility Development
2008-2009

Department: Communities, Cultural Affairs and Labour
Division: Sport and Recreation
Minister: Honourable Carolyn Bertram
Director: John Morrison

PO Box 2000, Charlottetown, PE C1A 7N8
Phone: (902) 368-4789
Fax: (902) 368-4663
Email: jwmorris@gov.pe.ca

1.	Municipality/Organization:		
	Chairperson/mayor/president:		
	Address:		
	Postal code:	Tel (w):	Tel (h):
2.	Project title:		
	Location:		
	Contact person:		
	Tel (w):	Tel (h):	
3.	Type of Project		4. Total Amount of Project
	<input type="checkbox"/> Major Facility Construction/Major Upgrades <input type="checkbox"/> Minor Facility Construction/Minor Upgrades <input type="checkbox"/> Facility Design Plans		
5.	Amount of request:	Approval of Regional Coordinator: Signature _____	
6.	Requirements (please include the following)		
	Include a detailed description of the project (no more than two pages), including sponsor and community information, identification of the target group and the estimated number of benefactors, a budget sheet, including a breakdown of costs and funding partners, evidence of sustainability, an indication on how this project will impact on activity levels in your region and support letters from partnering organizations.		
7.	Signature of municipal officials		
	_____	_____	_____
	Name	Position	Date
	_____	_____	_____
	Name	Position	Date

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